



## Annual General Meeting Minutes

<b>Name:</b>	PARADISE POINT SAILING CLUB INCORPORATED
<b>Meeting Date:</b>	Sunday 16 <sup>th</sup> December 2023
<b>Time:</b>	10:20 am – 11:15 am
<b>Venue:</b>	Club Room, 25 The Esplanade, Paradise Point
<b>Attendees:</b>	John Murphy (President) Kelly Graydon (Treasurer) Nicola Kirchner (Secretary) Charlie Bratton Greg Phillips Jason Keily Steve Wadham Guy Brooks Clare Brooks
<b>Apologies:</b>	None
<b>Minute Taker:</b>	Nicola Kirchner

## Agenda

Item		Assigned To
1	Welcome & Introduction	John Murphy
2	Apologies	John Murphy
3	Acceptance of previous AGM Minutes	
4	Acceptance of financial report for 2023	Kelly Graydon
5	Estimate classification level for current financial year	Kelly Graydon
6	Discuss whether an audit or review should be undertaken at the end of the current financial year	Kelly Graydon
7	Grants	John Murphy
8	Meeting Close	



## Meeting Minutes / Action Plan

Item	Action	Assigned To
1	<b>Welcome &amp; Introduction</b>	John Murphy
2	<b>Apologies</b> none	John Murphy
3	<b>Acceptance of previous AGM Minutes:</b> Moved: Nicola Kirchner Seconded: Greg Phillips Carried	
4	<b>Acceptance of financial report for 2023:</b> <u>Financial Report and Associated Documents:</u> <i>Motion: That the Financial Report in respect of the year ended 30 June 2023 be approved and accepted. Further, the Committee Members approve the signing of the Financial Report. Finally, the Committee Members confirm that the Financial Report and Auditor's Review Report be made available to members before the Annual General Meeting.</i>  Moved: Kelly Graydon Seconded: Guy Brooks Carried This is first year of changes in the accounts process, so categories are not easily comparable.	
5	<b>Estimate classification level for current financial year:</b> Estimate level will stay the same classification	
6	<b>Discuss whether an audit or review should be undertaken at the end of the current financial year:</b> Agreed to have a REVIEW of accounts Moved: John Murphy Seconded: Greg Phillips Carried	
7	<b>Grants Update:</b> The following grants have been applied for: Funding of new cage area \$35,500.00 This is supported by council. Funding from council for Try Sailing Day \$1,700.00	John Murphy



8	<p><b>Electricity Costs:</b> Guy Brooks to research electricity class and status, to see if we are in an appropriate class for non-profit.</p>	Guy Brooks
9	<p><b>Purchase of new Terras:</b> To replace aged Terras currently owned Jason Keily suggested fundraising efforts to raise funds for purchase. He is to contact various businesses he has a relationship with to obtain funding or fundraising awareness. Fundraising committee formed, consisting of Jason Keily Guy Brooks Clare Books Kelly Graydon</p> <p>Meeting last Sunday of each month, commencing January 28, 2024</p>	Jason Keily
10	<p><b>Club Fees:</b> Jason Keily suggested raising price of fees across the club programs. Moved: Jason Keily Seconded: Guy Brooks New class fees from January 1, 2024 are as follows: 5 Pack Classes \$85.00 8:30 Member Club boat \$18.00 10:30 Member Own boat \$12.00 10:30 Member Club boat \$17.00 10:30 Non Member \$20.00</p> <p>New membership fees from January 1, 2024 are: Juniors \$150.00 Adults \$295.00</p> <p>Boat Storage Fees \$350.00</p>	
11	<p><b>Fees increase each calendar year.</b> Amount to be decided at AGM each year Moved: Clare Books Seconded: Jason Keily Carried</p>	
12	<p><b>Rental increase for upstairs flat:</b></p>	



	John Murphy to speak to council about rent increase for upstairs flat, due to increase in utilities etc	John Murphy
13	<b>Australian Sailing Website:</b> Charlie Bratton to contact Annie at Australian Sailing to find out how a PPSC webpage would look under the AS umbrella.	Charlie Bratton
14	<b>Midwinter Cup:</b> Charlie to approach RQYS to come down with their Laser sailors to participate in Midwinter cup.	Charlie Bratton
15	<b>Boat Courses:</b> John Murphy & Charlie Bratton to commence paid Power & Safety boat handling certificate courses through Australian Sailing	
16	Meeting closed at 11:15am	